

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
UNDERGROUND STORAGE TANK
REMEDATION, UPGRADE AND CLOSURE FUND
APPLICATION**

(June 2004)

DATE: _____

<p>Applicant is (check one):</p> <p><input type="checkbox"/> Homeowner</p> <p><input type="checkbox"/> Business with <\$2 million net worth and <10 tanks in NJ</p> <p><input type="checkbox"/> Public Entity</p> <p><input type="checkbox"/> Non-Profit organization (pursuant to 501 c(3) of the Internal Revenue Code and with < 100 paid employees)</p> <p><input type="checkbox"/> Incorporated volunteer fire, ambulance, first aid, emergency or rescue company or squad</p>	<p>Applicant is applying for:</p> <p>Total Amount Requested: \$ _____</p> <p>Note: grant/loan eligibility determined by the New Jersey Economic Development Authority - (NJEDA)</p>
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1. APPLICANT INFORMATION (please print or type)

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

Social Security Number (owner of primary residence) _____

Business EIN _____ and SIC/NAICS _____

2. CONTACT INFORMATION

☐ Please check here if contact information is the same as above and proceed to Question #3.

Contact Person _____ Title _____

Affiliation _____

Address _____

City/Town _____ State _____ Zip Code _____

Phone _____ Fax _____

3. MOA APPLICATION (**Homeowner applicants only**)

Upon verification that a tank has leaked, the NJDEP Hotline must be contacted (1-877-927-6337/1-877-WARN DEP) to report the discharge. At this time, the NJDEP assigns an incident number to identify the discharge and a residential property Memorandum of Agreement (MOA) application will be provided to the caller. To be eligible for UST funding consideration, all homeowners **must** execute a residential property MOA.

Please attach a copy of the executed MOA to this application. **All questions regarding MOA processing should be directed to Ralph Downs, NJDEP Case Assignment Section, at 609-292-2943.**

4. SITE INFORMATION (location of the UST)

Name _____

Address _____ Is this your primary residence? Yes or No

City _____ State _____ Zip Code _____

County _____ Block _____ Lot _____

5. CASE MANAGER

NJDEP Case Manager _____ Program _____

Incident/Case Number _____

6. TANK INFORMATION

Total number of tanks owned and/or operated in New Jersey by applicant: _____

Please provide the size of each tank: _____

Are any of these tanks regulated? _____ YES _____ NO

Are all regulated tanks currently registered? _____ YES _____ NO

Please provide all tank registration #'s _____

7. ACTIVITY TO BE CONDUCTED (Please check only ONE category)

_____ 1. Remediation of an underground storage tank which poses a threat to a drinking water source

_____ 2. Closure of a FEDERALLY regulated underground storage tank

_____ 3. Upgrade of a STATE ONLY regulated, underground storage tank under the Heating Oil Extension Program

_____ 4. Closure of a STATE ONLY regulated underground storage tank

_____ 5. Remediation of a leaking **HOMEOWNER** underground storage tank

_____ 6. Remediation of a federal or state regulated underground storage tank

8. SCOPE OF WORK AND COST ESTIMATES

A scope of work for the proposed work activities along with a detailed cost estimate must be submitted with this application. The Department strongly recommends that a minimum of three competitive bids be obtained for the closure of any underground storage tank as well as for necessary soil and groundwater remediation.

Important: Note that the application cannot be processed by the NJDEP unless this information is provided. Please indicate (by checking below) that the required information is attached to this application:

___ Scope of work for necessary activity

___ Detailed cost estimate to complete necessary work

Please also indicate if competitive bids were obtained to complete necessary work: YES ___ NO ___

9. CONDITIONAL HARDSHIP GRANT ELIGIBILITY & CERTIFICATION

Homeowner applicants must have a NJ taxable income of less than \$200,000 and a net worth, exclusive of their primary residence and pension, of less than \$200,000. Business applicants must have a net operating income before taxes of less than \$200,000 and a personal net worth, exclusive of their primary residence and pension, of less than \$200,000. **Please note that all questions regarding financial eligibility should be directed to the NJEDA at (609) 341-2723.**

Businesses shall have owned or operated tanks as of December 1, 2002 and continually thereafter.

All grant applicants must submit a signed and notarized NJDEP UST Fund Grant Certification form with the completed application. A copy of this form is included in this application package.

Important: Note that the application cannot be processed by the NJDEP without the completed certification.

10. GENERAL CERTIFICATION

All applicants must submit a signed and notarized NJDEP UST Fund General Certification form with the completed application. A copy of this form is included in this application package.

Important: Note that the application cannot be processed by the NJDEP without the completed certification.

11. INSURANCE COVERAGE AND CLAIMS

HOMEOWNERS: Insurance coverage is the primary coverage for the costs of any remediation associated with a leaking home heating oil underground storage tank. Applicant's that maintain environmental liability or other insurance coverage (i.e., many homeowner insurance policies cover third party damages including groundwater remediation) for the remediation of a discharge, must file a notice of claim with the insurance carrier(s) prior to submitting an application for funding. The notice of claim shall list the Petroleum Underground Storage Tank Remediation, Upgrade and Closure Fund as a beneficiary in the event that funding is awarded.

List below all insurance carriers. Please also attach copies of all notices of claims filed with any insurance carrier and/or copies of claim denial letters.

BUSINESSES/PUBLIC ENTITIES/NON-PROFITS: Insurance coverage is the primary coverage for the costs of any required upgrade, closure and/or remediation of underground storage tanks. Applicant's that maintain environmental liability or other insurance coverage for these activities, must file a notice of claim with the insurance carrier(s) prior to submitting an application for funding. The notice of claim shall list the Petroleum Underground Storage Tank Remediation, Upgrade and Closure Fund as a beneficiary in the event that funding is awarded.

List below all insurance carriers. Please also attach copies of all notices of claims filed with any insurance carrier and/or copies of claim denial letters.

12. COPIES OF APPLICATION

All applicants must submit ONE original and TWO copies of the completed NJDEP UST Fund application to facilitate processing of the funding request. The application will be returned if the original and two copies of the application are not included.

13. NJDEP MAILING ADDRESS

The completed NJDEP application and required information should be mailed to the following address:

Department of Environmental Protection
Bureau of Contract and Fund Management
UST Fund Program
PO Box 413
Trenton, New Jersey 08625-0413